

## **SOA's CURRICULUM COMMITTEE**

**OBJECTIVE:** The Curriculum Committee oversees the curriculum within the School of Accountancy (SOA) and the University of Hawaii-Manoa, as it affects accounting students.

**COMMITTEE MEMBERS:** The committee consists of all accounting faculty.

**CONTINUING ACTIVITIES:**

- 1) The Curriculum Committee consists of four subcommittees: Introductory & Managerial Accounting, Financial Accounting/Auditing and Not-for-Profit Accounting, Tax, Communication Skills Development Committee.
- 2) The Curriculum Committee assures that all courses offered by SOA are assigned for review by one of its subcommittees.
- 3) The Curriculum Committee has general oversight over the following SOA objectives:
  - [1] To provide appropriate and current course content for all courses taught so as to meet the evolving and dynamic needs of the accounting profession.
  - [2] To deliver instruction and present material effectively to enhance student learning.
  - [3] To maintain and improve the quality of undergraduate and masters programs by the faculty exercising a central role in the planning, administration, implementation, and evaluation of the accounting program through total quality management.
  - [4] To provide an alternative to the MACC and MBA for students desiring to meet AICPA requirements of 30 hours of upper-division post-bachelors study.

### **Responsibilities for the Chair:**

- 1) Call a minimum of one meeting every six months; preparing an agenda for the meeting; and take-minutes of the meeting.
- 2) Maintain a file of records (agenda, minutes, correspondence, and other relevant documents) and surrender this file to the succeeding committee chair at the conclusion of the term.
- 3) Submit to the Director, upon request, a year-end report.