**School of Accountancy Faculty Meeting Minutes**

**October 1, 2018**

**1:30 p.m. to 3:00 p.m.**

**Attendees:** Liming Guan, Boochun Jung, Manu Ka’iama, Jee-Hae Lim, Thomas Pearson, Jenny Teruya, Mary Woollen, Tu Xu, David Yang, Jian Zhou and Hamid Pourjalali

**Excused Absence:** Shirley Daniel

The meeting commenced at 1:35 p.m.

**Minutes:** Minutes of April 30, 2018 were approved

Pourjalali recognized Jee-Hae Lim as new faculty and welcomed her to the SOA.

The faculty voted to elect "no results of instructional evaluation will be shared with the faculty chair (Default option)” and inclusion of the following questions for instructional evaluation to be completed by students:

The instructor demonstrated knowledge of the course content.\*

The instructor was consistently well-prepared and organized for class.

The instructor communicated effectively.

The instructor both set high standards and helps students achieve them.\*

The course challenged me intellectually.\*

The instructor was available for consultation.\*

The instructor treats students with respect.\*

I learned a lot in this course.

The instructor fulfilled the goals of the course.

Considering everything, how would you rate this course?\*

\* the question is shared with all programs

**Recruitment:** Faculty discussed all four candidates and found all acceptable for hiring. Then using secret ballot, they provided their rankings of the four candidate for the Dean and Associate Dean’s consideration. Pourjalali and Jung were tasked to communicate the faculty’s ranking with Dean Roley and Associate Dean Qimei Chen.

The meeting adjourned at 3:00 p.m.