

Minor in Business Administration

Shidler College of Business
University of Hawai'i at Mānoa

Who may apply for the Business Minor?

Currently enrolled UH Mānoa classified undergraduate students, not enrolled or intending to pursue a BBA degree with the Shidler College of Business. Students must meet all admission requirements prior to the expected semester of entrance.

Admission Requirements for Minor in Business Administration

- ❖ 60 credits (junior standing)
- ❖ Cumulative GPA of **2.50** in all course grades (attempted at both UH Mānoa & all other colleges attended). If a student has completed 30 or more credits at UH Mānoa with a cumulative GPA of 2.50 or higher, transfer GPA will not be used to determine admission.
- ❖ Combined **2.50** GPA in the following pre-business courses with no grade below "C" (no "C-" grades). Please note that "C" grades cannot be repeated.
 - ICS 101 or both LTEC 112 AND LTEC 113
 - ECON 120, 130, or 131
 - ACC 200 (ACC 201 may be accepted if taken outside of Mānoa)
 - Calculus (BUS 250 or MATH 203 or 215 or 241(205) or 251 or NREM 203) or Statistics (EDEP 429 or NREM 310 or ECON 321 or NURS 203 or PSY 225 or SOCS 225)
 - PSY 100 or SOC 100

*** If a pre-business course in which a "C-" or below is earned should be repeated, the first grade of "C" or higher earned for that course will be used in the grade calculation (any repeats after a "C" or better is achieved would be ignored in the calculation). If an alternative course is taken to raise the GPA, only the higher grade will be used.**

FOR ALL NON-UH SYSTEM COURSE WORK:

- ❖ Final grades must be reflected in STAR **no later than December 31 for Spring admission and July 1 for Fall admission. No exceptions are made.**
- ❖ Please ensure that any coursework completed outside of the UH System is reflected in STAR. Official transcripts must be sent to the Mānoa Office of Admissions & Records.
- ❖ If applicable, a petition for course equivalency may be submitted: <http://shidler.hawaii.edu/forms>
All completed and approved petitions must be received by December 1 for Spring admission and June 1 for Fall admission.

If you have any questions, please call (808) 956-4869.

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Requirements for the Business Minor

The Minor in Business Administration consists of 15 credits of non-introductory courses.

Required (6 credits):

- ❖ BUS 312 Principles of Marketing
- ❖ BUS 315 Global Management and Organizational Behavior
(prerequisite course: PSY 100 or SOC 100)

Electives (9 credits):

- ❖ ACC 210 Introduction to Accounting II (prerequisite course: ACC 200) –OR–
ACC 202 if ACC 201 was taken at a UH CC and used for admission
- ❖ BUS 310 Statistical Analysis for Business Decisions
- ❖ BUS 311 Information for Global Business Environment
(prerequisite course: ICS 101 or both LTEC 112+LTEC 113)
- ❖ BUS 313 Economic & Financial Environment of Global Business
(prerequisite courses: ECON 130 and ECON 131)
- ❖ BUS 314 Business Finance
(prerequisite courses: ACC 200 and ACC 210 (or ACC 201 and ACC 202),
ECON 130, and ECON 131)

Notes:

5. Exceptions to substitute business courses are not allowed.
6. Prerequisites to business courses are strictly enforced.
7. Shidler residency requirement: a minimum of 9 credits towards the Business Minor must be earned at the Shidler College of Business.
8. TIM Majors cannot receive credit for both BUS 312 and TIM 304, and both BUS 315 and TIM 303. Therefore, TIM students should take a MKT elective (NOT 311 or 321) in lieu of BUS 312; and a MGT elective (e.g., 320) or HRM 351 in lieu of BUS 315.

Overrides for business minor courses will be provided for admitted students prior to the start of the Fall and Spring registration period.